



Hungerford Primary Academy

learn to love and love to learn

Admissions Policy 2025-2026

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Hungerford Primary Academy welcomes children from all backgrounds, faiths and those of no faith. The leaders and Governors of the Academy are committed to developing an inclusive school that reflects the diversity of the local community.

Hungerford Primary Academy admission policy is coordinated with the Department for Education School Admissions Code 2021 <https://www.gov.uk/government/publications/school-admissions-code-2> and the Cheshire East Local Authority Co-ordinated Admissions Scheme, which can be found at <http://www.cheshireeast.gov.uk/schools/admissions/admissions.aspx>.

Admission Process

Opportunities to look around the school and chat to the staff are made available to prospective parents. Please ring up the school or visit the school website to find out the dates of arranged visits and open days.

Children will be admitted to Reception at Hungerford Primary Academy in the September following their fourth birthday. It is expected that, following one week of planned transition, children will attend full time. However there is some flexibility if it is thought it is not in the child's best interest to attend fulltime after this transition.

The PAN (Published Admission Number) for our Reception intake is 90 children. Places will be allocated by the Admissions Committee on the basis of applications received through the Cheshire East admissions system. This allows parents/guardians to apply for entry to any Cheshire East primary school by means of the Cheshire East council online application system which is located at:
<http://www.cheshireeast.gov.uk/schools/admissions/admissions.aspx>

If we receive more applications than the PAN of 90, then Hungerford Primary Academy must apply the published oversubscription criteria, and allocate places accordingly.

Oversubscription Criteria (consistent with the local authority)

If oversubscribed, then Hungerford Primary Academy will operate the following oversubscription criteria:

1. Children who are in the care of a local authority (looked after children) or provided with accommodation by them (Section 22 of the Children Act 1989) and children who were previously looked after but ceased to be so because they were adopted (or became subject to a child arrangement order or special guardianship order), immediately following having been looked after. This includes children who appear to (in the view of Cheshire East) have been in state care outside of England and ceased to be in state care as a result of being adopted.
2. Children who (at the time of application) have an elder brother or sister in attendance at the Academy and who will still be attending at the proposed admission date.
Siblings are considered to be those children who live at the same address and either:

Have one or both natural parents in common

OR

- Are related by a parent's marriage or related by parents living as partners at this address

OR

- Are adopted or fostered by a common parent

OR

- Children not adopted, fostered or related by a parent's marriage or with one natural parent in common, who are brought together as a family by a same sex civil partnership and who are living at the same address, are also considered to be siblings. We do not include cousins within our definition of siblings.

3. Children living within the catchment area of Hungerford Primary Academy. Children will be classed within this criterion if they and their parents/carers are resident within the area served by Hungerford Primary Academy. If a child lives with parents with shared responsibilities, each for part of the week, the 'home address' will be the one at which the child is resident for the greatest part of the school week. Where this is equally shared, the home address will be the one used when applying for child benefit.
4. Children living nearest to Hungerford Primary Academy, measured using the National Land and Property Gazetteer (NLPG) which measures straight line distances in miles from the school's coordinate point to the place of the child's residence coordinate point. *Please note: this may not be the same as Google Maps or any other map programme.*

If we cannot accommodate all children qualifying under one of the criteria stated above, then the next criteria will also be applied to determine priority for admission. For example: if more than 90 children apply for Reception places that live within the catchment area (criterion 3), then priority will be given to those living nearest the school (criterion 4).

Please Note

Where it is identified that there are a limited number of places available and the Governing Board cannot differentiate between the applications using the nearest school criterion (criterion 4) a random allocation tiebreaker will be applied. This may be required for example, where applicants reside in the same block of flats or are children of a multiple birth living at the same address.

Key dates within the application process can be found on the Cheshire East School Admissions website, as well as the Hungerford Primary Academy website.

Appeals

Where the governors are unable to offer a place because the school is oversubscribed, parents have the right to appeal to an independent admission appeal panel, set up under the School Standards and Framework Act, 1998, as amended by the Education Act, 2002.

Parents who wish to appeal against the Governors' decision not to offer a place to their child must do so by completing an Appeal form available from the school and returning this to Hungerford Primary Academy for the attention of the Chair of Governors. This will then be heard by an independent appeals panel.

In Year Applications or Transfers

Please contact the school office to arrange a visit to Hungerford Primary Academy if you are considering joining our school at any other time than the beginning of your child's Reception year. A member of the Senior Leadership Team will be happy to show you around and answer any questions you may have. An application would then need to be submitted, which can be found at:

http://www.cheshireeast.gov.uk/schools/admissions/in_year_admissions.aspx

For any further information on admissions, please contact the school office on 01270 902057 or email Hungerfordoffice@sbmat.org